

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Adults & Health	Service area: Commissioning
Lead person: David Peel	Contact number: 0113 378 3836

1. Title: Request to enter into a Section 256 agreement for the transfer and distribution of £300,000 per annum for five years from NHS Leeds CCG to Leeds City Council’s Adults and Health Directorate to supplement the Neighbourhood Network Grants

Is this a:

- Strategy / Policy**

 Service / Function

 Other

If other, please specify

2. Please provide a brief description of what you are screening

This assessment is screening the request to receive the transfer of £300,000 per annum for five years from the NHS Leeds CCG to Leeds City Council’s Adults and Health to provide supplementary investment to the Neighbourhood Network grant awards. The grants are currently in place from 1st October 2018 for an initial period of 5 years.

The existing Neighbourhood Network grant funding is distributed across 37 geographical areas that collectively provide full geographical coverage of the Leeds Metropolitan District Area. The grant is a partial contribution towards the cost of service delivery and is for organisations engaging in the support of older people, generally aged 60 and over to achieve the following outcomes:

- Reduce social isolation;
- Increase involvement and engagement;

- Increase choice and control;
- Improve health and wellbeing.

The delivery of these outcomes is within the context of bringing the benefits of a prosperous, vibrant and attractive city to all the people of Leeds. This includes working towards ensuring all communities are thriving and harmonious places where people are happy to live. This additional funding being agreed will take into account deprivation and frailty in the city when considering its distribution.

The Neighbourhood Network Schemes model consists of locally based organisations providing services within defined boundaries. They are governed by committees of local people, including older people, who are representatives of local communities.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		✓
Have there been or likely to be any public concerns about the policy or proposal?		✓
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		✓
Could the proposal affect our workforce or employment practices?		✓
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 	✓	

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.

- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (**think about** the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

- The receipt and distribution of funding from the NHS Leeds CCG is to contribute towards organisations achieving shared outcomes for adults aged 60 and over across the whole city of Leeds. People of any age can access the services to gain information and support for people over the age of 60. Quarterly monitoring will help capture the route of referrals and provide further details where referrals have not been accepted to a scheme, for example because the individual making the enquiry lives outside the catchment area for the service.
- Neighbourhood Network Schemes provide volunteering opportunities for all members of their respective local communities.
- The existing project brief that this funding will contribute to clearly stipulates that the funding is to support established organisations that incorporate local engagement through committees of local people that are representative of the communities the organisations serve, including local older people. Services are to be developed and provided through consultation and feedback from service users.
- In applying for the original Neighbourhood Network Scheme grant contribution, organisations confirmed their commitment to equality, diversity, cohesion and integration. This commitment applies to all aspects of service and will be verified and monitored as part of the ongoing grant arrangements.

- **Key findings** (**think about** any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

- The receipt and distribution of funding from the NHS Leeds CCG will contribute to supporting adults aged 60 and over living within the Leeds Metropolitan District Area. However the services benefit a range of individuals, including service users, carers, partners, families and neighbours representing a range of ages. These benefits include employment and volunteering opportunities.
- The existing grants and this additional investment provide the opportunity for strengthening community cohesion. This is achieved through the provision of local groups and activities shaped and developed by working closer with the local community.

- **Actions**

(think about how you will promote positive impact and remove/ reduce negative impact)
The grant funding will continue to promote positive impact and remove/reduce negative impact by ensuring organisations in receipt of the funding operate in line with the project brief that:

- is fair across protected characteristics, including age;
- emphasises a person-centred service;
- requires engagement and involvement with the local community;
- considers equality, diversity, cohesion and integration in relation to both clients and staff;
- requires that the organisations that have been successful in securing the funding continue to evidence their commitment to equality practices as part of ongoing monitoring.

5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.

Date to scope and plan your impact assessment:	
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Date to complete your impact assessment	
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Lead person for your impact assessment (Include name and job title)	
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6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Michelle Atkinson	Manager, Older People's Commissioning	21/12/2018

7. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.

If this screening relates to a **Key Delegated Decision, Executive Board, full Council** or a **Significant Operational Decision** a copy should be emailed to Corporate Governance and will be published along with the relevant report.

A copy of **all other** screenings should be sent to equalityteam@leeds.gov.uk. For record keeping purposes it will be kept on file (but not published).

Date screening completed	21/12/2018
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If relates to a Key Decision - date sent to Corporate Governance	
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Any other decision – date sent to Equality Team (equalityteam@leeds.gov.uk)	
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